

TUOLUMNE COUNTY  
SUPERINTENDENT OF SCHOOLS OFFICE

175 South Fairview Lane • Sonora, CA 95370  
(209) 536-2000



\*\*\*\*\*

**POSITION: OCCUPATIONAL THERAPIST – SPECIAL EDUCATION**

**DEFINITION:**

Under supervision of the SELPA Executive Director or designee, will be responsible for assessment, planning, goal development and providing appropriate intervention services for students with disabilities.

**ESSENTIAL JOB TASKS:**

1. Coordinates and provides occupational therapy services to students; maintains a safe and orderly treatment area.
2. Conducts assessments of students to determine need for occupational therapy.
3. Reviews reports from health care providers requesting occupational therapy and coordinates occupational therapy services with students' health care providers.
4. Collaborates with medical personnel in coordination of medical care protocols and acts as a resource to school personnel in interpreting occupational therapy services and implementing instructional strategies in the classroom.
5. Reevaluates students' individual occupational therapy plans on a regular basis.
6. Plans and develops therapeutic intervention goals that are educationally relevant and will be used in students' education programs.
7. Participates in multidisciplinary team assessments and reporting.
8. Communicates results of evaluations and reports of occupational therapy services to the educational staff, parents, students and other professional staff and agencies concerned with the student.
9. Collaborates with parents regarding plans for occupational therapy services, including planning for therapy at home.

**KNOWLEDGE/SKILLS/ABILITIES:**

- Ability to use a variety of modern methods, techniques and practices in occupational therapy
- Ability to communicate effectively orally and in writing
- Ability to properly use and to care for the materials, supplies and equipment employed in performing services as an occupational therapist
- Understanding of the physical, intellectual, social and emotional growth patterns of students and their parents
- Understanding of and sensitivity to the unique differences and needs of disabled students and their parents
- Ability to work effectively with district personnel, community representatives and students
- 

**TIME PERIOD:** 190 work days per year

**QUALIFICATIONS:**

- ◆ Valid certification as Occupational Therapist issued by the National Board for Certification in Occupational Therapy
- ◆ Baccalaureate degree from a regionally accredited college or university
- ◆ Valid California driver's license